



SNOW PLOWING PROCEDURE

Following is the general policy used to determine snow removal within Roxborough Park. Please keep in mind, however, **the type of snow, water content, temperatures, sun and wind will be major factors in road conditions.** In general, the policy for snow removal is as follows:

You may leave a message at the main office (303-979-7860) if you have special conditions to report. The maintenance personnel will check messages regularly and respond as by remediating the problem or by follow up phone call within 24 hours. Remember; the maintenance staff is out plowing and not available to take calls. If you have an afterhours emergency (i.e. life, safety or Foundation Property related) please contact our emergency line through the main office number (303-979-7860) and press 5 when you start to hear the message. Every effort will be made to return your phone call as soon as possible but no later than 90 minutes.

Maintenance staff will each be dispatched to the four different areas of the park, which are:

- The entrance of Roxborough Park Foundation to the Fairway Vistas areas.
- Roxborough Park North which includes Sleeping Bear, Hawks Nest, and Puma Trail areas.
- South which includes Condor Run to Thunder Run areas.
- Snow Cloud Trail, Raspberry Run, Rain Dance Trail, and Willow Broom Trail

SNOW REMOVAL PRIORITIES ARE AS FOLLOWS:

Priority 1: Emergencies have first priority. Emergencies are those calls generated upon notification from the Douglas County Sheriff Department's 911 system to Roxborough Park Foundation staff. Emergencies will take precedence at all times.

Priority 2: Roxborough Drive and Roxborough Drive North will be kept open.

Priority 3: Mail Pods

Priority 4: Priority will be given to streets with the most population and easiest accessibility.

Priority 5: Snow will be partially removed on side streets to allow West Metro partial access and to allow people egress by walking part way out in case of emergency.

Priority 6: Cul-de-sacs; single pass to keep cul-de-sacs open and then clean up and expansion when snow ceases.

Priority 7: Streets with illegally parked vehicles will be plowed after the vehicle(s) is moved. Please keep in mind, if necessary, the Foundation will tow an illegally parked vehicle at the owners expense.

In Normal Snow Events,

- Roads will be plowed until passable by 4 wheel and all-wheel drive vehicles. Individual driveways will not be plowed by the Foundation.
- Roads may be snow packed and slick during and after snow removal activities. You should adjust driving to coincide with road conditions as you would in any mountain community.
- Salt / sand will be applied on curves, steep grades and at intersections. Caution must still be used while driving.
- Maintenance staff or contractors will not clear driveway blockage that occurs with snow clearing. As part of the snow removal process, the maintenance staff may block driveways homeowners have possibly already cleared. The homeowner is responsible to clear their driveway should that occur. Unfortunately this is a part of the normal snow removal process.
- Unfortunately the Foundation cannot provide a shuttle service to take the residents from the entry building to their homes.
- Remember Foundation regulations state that vehicles are not allowed to park in the streets – This is even more critical during snow removal efforts for the safety of our staff as well as fellow residents. The Foundation will tow vehicles that are parked in the streets.
- Although the maintenance supervisor gives maps and directs the contractors to the streets; contractors are independent and may perform their work differently.
- Homeowners should keep in mind that some people contract private snow removal for their driveways on an individual basis. If a contractor is clearing a driveway, it is the homeowner who made that arrangement, and is responsible for payment, not the Foundation.
- Snow drifts created by winds present a hazard and attempts to traverse drifts should not be attempted. Maintenance personnel will clear drifts as early as conditions permit.
- Walking paths will be cleared of snow as conditions allow and time permits. There will be occasions when circumstances prevent the removal of snow from the walking paths.

Abnormal Snow Events,

- All of the above will apply with the exception that all activities will be repeated until storm has passed and all roads are passable with a 4 wheel or all wheel drive vehicle.
- Widening and additional clearing of side roads and cul-de-sacs will be done at the conclusion of the storm.
- Snow storage piles may present obstacles as snow accumulation increases. Caution should be used around such piles until such time as they may be removed or allowed to melt.

YOU MUST EXPECT TO HAVE SNOW PACKED AND/OR SLICK CONDITIONS EVEN WITH ALL SNOW REMOVAL ACTIVITIES ONGOING